STUDY.
WORK.
LIVE.
GOLD COAST, AUSTRALIA.

entrepreneureducation

FACULTY OF
LEADERSHIP

Welcome to
Entrepreneur Education

Entrepreneur Education was established with one goal: to change the way education is delivered in Australia.

Our team firmly believe that each and every one of us can unlock our entrepreneurial potential and along the way, gain the skills necessary to succeed. To support this, Entrepreneur's choice of faculties; Faculty of Leadership, Design, Health, Entrepreneurship and Trade, provides a number of pathways for you to gain real world, life-skills that will transfer across a variety of industries.

Our 360° education method encourages students to communicate their ideas with other students and mentors to help bring that idea into a reality. Lifestyle is also an integral part of building motivated and empowered entrepreneurs and you can find inspiration at our campus in the heart of Surfers Paradise on the stunning East Coast of Australia.

No matter which path you choose you will enjoy Entrepreneur Education's eternal dedication to nurturing your ambition and bringing your ideas to fruition.

Because it all starts with just one idea...

- Founders of Entrepreneur Education

# Contents

LEADERSHIP

About

Develop your leadership aptitude and seriously progress your career. Work with extraordinary mentors with real world experience in a hands-on environment.

Join us down under for an incredible and life changing learning experience. Study at our awesome campus situated on the stunning East Coast of Australia. Enjoy the glitter strip in the heart of Surfers Paradise, Gold Coast.

Enrol now and discover the Australian way of life, enjoy beautiful sun and surf filled days and progress your career with Entrepreneur Education.

" I was able to take what I learnt in the classroom into my part time job and my boss loved it! "
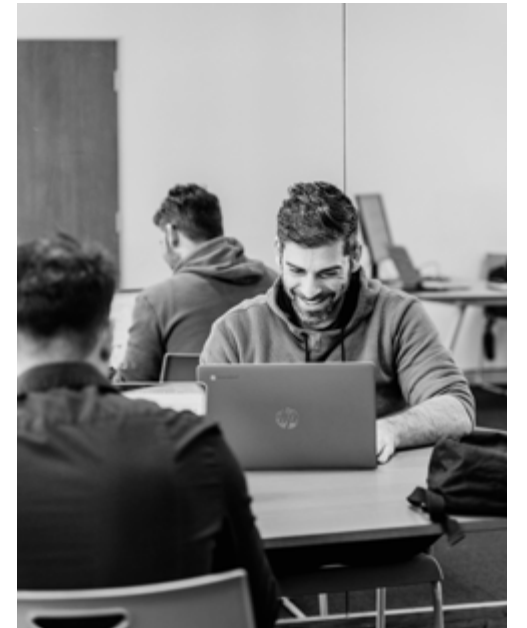
Faculty of Leadership
Courses

BSB50820 Diploma of Project Management
CRICOS Course Code: 104064H | 58 weeks

BSB50420 Diploma of Leadership and Management
CRICOS Course Code: 104264M | 58 weeks

BSB60420 Advanced Diploma of Leadership and Management
CRICOS Course Code: 104999E | 58 weeks

BSB80120 Graduate Diploma of Management (Learning)
CRICOS Course Code: 112114C | 104 weeks

LEADERSHIP

BSB50820 Diploma of Project Management

CRICOS Course Code: 104064H

Skilled Project Managers are able to establish effective working relationships with all stakeholders and get things done. They take on the responsibility of planning, executing, monitoring and closing projects large and small. In the Diploma of Project Management, you will learn to manage project integration, scope projects, manage time and people, and mange cost and risk. This comprehensive diploma will get you ready to get things done in the real world!

Start Date
Monthly

58 Weeks
Study: 42 weeks // Supervised Study: 4 weeks // Holidays: 12 weeks

Face-to-Face
15 hrs / week

Distance
5 hrs / week

Campus
Gold Coast

Potential Career Outcomes
Project Lead // Account Manager // Project Controller // Project Manager // Project Team Member // Project Consultant

Entry Requirements
Please see page 17 for the full Entry Requirements

Subjects

01. The Outlook
BSBPMG530 Manage project scope

Learn how to define the scope of your project which will guide you as you develop your management plan.

02. Time is Money
BSBPMG531 Manage project time

Within this unit you will learn how to create & utilise TeamGantt program which will assist determining and implementing the project schedule, managing your time efficiently.

03. Control Freaks
BSBPMG532 Manage project quality

This unit covers methods and theories surrounding the application of continuous improvement in any given workplace environment. You will learn these theories and apply them to a variety of case study scenarios. This unit is about the practical application of these theories and selecting an appropriate method of improvement that will benefit a company, business structure, major project or individual.

04. Cashflow is Key
BSBPMG533 Manage project cost

In this unit you will develop the skills and knowledge required to identify, analyse and refine project costs to produce a budget. You will also learn to use this budget as the principal mechanism to control project cost.

05. People Power
BSBPMG534 Manage project human resources

This unit involves planning for human resources, implementing personnel training and development, and managing the project team. It applies to individuals responsible for managing and leading a project in an organisation, business, or as a consultant.

06. Let's Communicate
BSBPMG535 Manage project information and communication

Be the linchpin in any project by learning how to link people, ideas and information at all stages in the project life cycle. Project communication management ensures timely and appropriate generation, collection, dissemination, storage and disposal of project information through formal structures and processes. In this unit you will learn how to plan, implement and assess information and communications outcomes.

07. Risky Business
BSBPMG536 Manage project risk

Risk management is an important part of any project. In this unit you will learn to manage risks that may impact achievement of project objectives. It involves identifying, analysing, treating and monitoring project risks, and assessing risk management outcomes.

08. The Whole Kit & Caboodle
BSBPMG540 Manage project integration

Get the skills to integrate and balance overall project management functions of scope, time, cost, quality, human resources, communications, risk and procurement across the project life cycle.

09. Dress to Impress
BSBPMG538 Manage project stakeholder engagement

Stakeholder engagement can make or break a project and is an important skill you can apply across many industries. Learn how to identify and address stakeholder interests in this unit and how to manage effective engagement and communication.

10. Communicate it
BSBXCM501 Lead communication in the workplace

There is a right time and place for communication; effective communication in the workplace simply requires a little structure. Learn how to lead effective communication in the workplace.

11. The Thinker
BSBCRT511 Develop critical thinking in others

Critical thinking helps employees solve problems and build strategies that make them better at their jobs. This skill is ever important in the workplace as you want your employees to logically connect ideas, find inconsistencies and solve complex problems.

12. Rules: Gotta Have Them
BSBSUS511 Develop workplace policies and procedures for sustainability

Business sustainability is often defined as managing the triple bottom line – a process by which businesses manage their financial, social and environmental risks, obligations and opportunities. In this unit you will learn how to develop workplace sustainability policy, communicate, implement and review this policy.

LEADERSHIP

BSB50420 Diploma of Leadership and Management

CRICOS Course Code: 104264M

Are you a natural born leader? Enhance your communication and directional skills in our Diploma of Leadership and Management. You will study recruitment, emotional intelligence, communication, performance and employee relations in a hands-on environment with amazing and experienced mentors.

Start Date
Monthly

58 Weeks
Study: 42 weeks // Supervised Study: 4 weeks // Holidays: 12 weeks

Face-to-Face
15 hrs / week

Distance
5 hrs / week

Campus
Gold Coast

Potential Career Outcomes
Direct Manager // Human Resource Manager // Office Manager // Professional Mentor

Entry Requirements
Please see page 17 for the full Entry Requirements

Subjects

01. Lead by Example
BSBLDR523 Lead and manage effective workplace relationships

One third of your life is spent at work, so it's important to foster good relationships with your coworkers. You will learn how to successfully lead and manage workplace relationships within this unit and create a productive environment.

02. Emotional Intel
BSBPEF502 Develop and use emotional intelligence

Emotional Intelligence is the ability to understand and respond appropriately to your own and other's emotions. Learn how to identify the impact of your emotions on others in the workplace, recognise and appreciate the emotional strengths and weaknesses of others, promote the development of emotional intelligence in others and utilise emotional intelligence to maximise team outcomes.

03. Plan of Attack
BSBOPS502 Manage business operational plans

The operations of a business is integral to success. Within this unit you will learn how to develop and monitor the implementation of operational plans to support efficient and effective workplace practices and organisational productivity and profitability.

04. Coach Them
BSBTWK502 Manage team effectiveness

Henry Ford famously said, "If everyone is moving forward together, then success takes care of itself". This unit applies to individuals working at a managerial level who facilitate work teams who want to build a positive team culture. Learn how to apply discretion and judgement using a range of problem solving and decision-making strategies to get the best out of any team you lead.

05. Speak Easy
BSBCMM511 Communicate with influence

Have you ever reflected on a conversation and thought "I should have said that"? I think we all have. This unit will help you present and negotiate persuasively, lead and participate in meetings and make presentations to customers, clients and other key stakeholders.

06. The Thinker
BSBCRT511 Develop critical thinking in others

Critical thinking helps employees solve problems and build strategies that make them better at their jobs. This skill is ever important in the workplace as you want your employees to logically connect ideas, find inconsistencies and solve complex problems.

07. My People
BSBLDR522 Manage people performance

Development of key performance indicators and standards coupled with regular and timely coaching and feedback provide the basis for performance management. This is an important skill for any leader who is required to review performance, reward excellence and provide feedback where there is a need for improvement. People performance is often coupled with developing and monitoring the operational plan.

08. Protect Yourself
BSBWHS521 Ensure a safe workplace for a work area

Learn how to establish, maintain and evaluate business workplace health and safety (WHS) policies, procedures and programs according to WHS legislative requirements.

09. Snap Them Up
BSBHRM415 Coordinate recruitment and onboarding

Learn how to manage employee and industrial relations matters in an organisation in this unit. It involves developing and implementing employee and industrial relations policies and plans and managing conflict resolution negotiations.

10. You Said What?
BSBCMM412 Lead difficult conversations

Every group — whether it's a family or a team in the workplace — has one: an uncomfortable, complicated or charged conversation that hasn't happened but needs to. Learn how to navigate through these tough situations.

11. Plan Ahead
BSBHRM524 Coordinate workforce plan implementation

Workforce planning allows a business to plan for growth. In this unit you will learn how to research workforce requirements, develop objectives and strategies, implement initiatives, monitor and evaluate trends.

12. Keep the Peace
BSBHRM522 Manage employee and industrial relations

Learn how to manage employee and industrial relations matters in an organisation in this unit. It involves developing and implementing employee and industrial relations policies and plans and managing conflict resolution negotiations.

LEADERSHIP

BSB60420 Advanced Diploma of Leadership and Management

CRICOS Course Code: 104999E

Are you an aspiring leader looking for senior roles? The Advanced Diploma of Leadership and Management will prepare you to unlock your leadership potential and progress your career. You will learn to manage finances, organisational change, continuous improvement, strategy and risk whilst embracing modern theories of business administration.

Start Date
Monthly

58 Weeks
Study: 42 weeks // Supervised Study: 4 weeks // Holidays: 12 weeks

Face-to-Face
15 hrs / week

Distance
5 hrs / week

Campus
Gold Coast

Potential Career Outcomes
Manager // Professional Mentor // Business Consultant Specialist // Start Your Own Business

Entry Requirements
Please see page 18 for the full Entry Requirements

Subjects

01. Grow Critical
BSBCRT611 Apply critical thinking for complex problem solving

Understand how to use logical thinking to come up with solutions to problems that occur in the workplace. This unit is for people who need to think objectively in order to come up with organized and creative solutions to complex organizational problems.

02. Adapt or Die
BSBLDR601 Lead and manage organisational change

Organisational change is inevitable in our fast-moving culture. In this unit you will learn the skills and knowledge required to determine strategic change requirements and opportunities; and to develop, implement and evaluate change management strategies.

03. Follow the Leader
BSBLDR602 Provide leadership across the organisation

Great business leaders inspire and motivate those around them. Learn how to demonstrate senior leadership behaviour, influence groups and individuals, build and support teams and model ethical conduct.

04. Plan for Success
BSBOPS601 Develop and implement business plans

A business plan helps leaders achieve short and long term objectives. You will develop and monitor a business plan and respond to performance data. Learn how to consult with key stakeholders, review market requirements, research pricing options, develop objectives and analyse performance reports against planned objectives.

05. Let It Evolve
BSBSTR601 Manage innovation and continuous improvement

Henry Ford famously said, "If everyone is moving forward together, then success takes care of itself". This unit applies to individuals working at a managerial level who facilitate work teams who want to build a positive team culture. Learn how to apply discretion and judgement using a range of problem solving and decision-making strategies to get the best out of any team you lead.

06. Be Strategic
PSPGEN150 Develop organisational strategies

Learn how to lead the strategic direction of an organisation using a competitive advantage and enhance competitiveness.

07. Partner Up
PSPGEN067 Establish and maintain strategic networks

Networking is an essential skill in becoming an effective leader in your field. Learn how to form and maintain strategic networks and relationships that achieve mutually beneficial outcomes.

08. Teamwork
BSBPMG637 Engage in collaborative alliances

Learn how to engage in collaborative alliances. It includes identifying opportunities and forging alliances with other organisations to facilitate attainment of program benefits.

09. Let It Grow
BSBHRM613 Contribute to the development of learning and development strategies

Education and training is not just for educational institutions. Workplace learning is aimed at increasing innovative capacity in enterprises and to improving organisational learning, and the quality of training and assessment products and services.

10. Control the Cash
BSBFIN601 Manage organisational finances

Managing the finances of a business is an essential skill for all leaders. In this unit you will learn about budgeting, financial forecasting and reporting and how to allocate and manage resources. The unit also includes contributing to financial bids and estimates, allocating funds, managing budgets and reporting on financial activity.

Subjects

BSB80120 Graduate Diploma of Management (Learning)

CRICOS Course Code: 112114C

Do you enjoy evaluating complex ideas? Do you enjoy initiating, designing, and executing major development functions within an organisation? Are you fufilled by managing and mentoring the output of others? If so, the Graduate Diploma of Management (Learning) will assist you to build organisational capability.

Start Date
Monthly

104 Weeks
Study: 72 weeks // Supervised Study: 8 weeks // Holidays: 24 weeks

Face-to-Face
15 hrs / week

Distance
5 hrs / week

Campus
Gold Coast

Potential Career Outcomes
RTO Manager or RTO Director // General Manager // Business Owner // Business Consultant

Entry Requirements
Please see page 17 for the full Entry Requirements

LEADERSHIP

01. Let It Grow
BSBHRM613 Contribute to the development of learning and development strategies

Education and training is not just for educational institutions. Workplace learning is aimed at increasing innovative capacity in enterprises and to improving organisational learning, and the quality of training and assessment products and services.

02. Let's Transform
BSBLDR811 Lead strategic transformation

Learn to analyse and lead organisational transformation for strategic outcomes. Within an organisation, you will learn how to lead transformational practices, develop collaborative practices, complete ongoing professional development, and provide strategic leadership.

03. How We Learn
TAELED803 Implement improved learning practice

Within a vocational setting, leaders and managers must initiate and implement organisational practices that improve on learning strategies. This unit prepares you to observe and evaluate learner styles, plan areas of improvement, and implement changes accordingly. You will learn to monitor colleagues and test improvements in real-world situations.

04. Money Forecasting
BSBFIN801 Lead financial strategy development

Senior managers or business analysts need to review, analyse, and provide solutions for complex financial issues within an organisation. This unit teaches you how to interpret financial information such as budgets, income, and expenses, in order to support business forecasting and development.

05. Performance Matters
BSBHRM611 Contribute to organisational performance development

In order for an organisation to continue to grow, its organisational performance and procedures must be developed and monitored. Key stakeholders and the management structure must be established in order to define support structures, implement reporting tools, and document improvement opportunities.

06. Innovation Is Key
BSBSTR801 Lead innovative thinking and practice

Each organisation's thinking and practice depends on its core business, purpose, and mission. This unit teaches you to generate, lead, and sustain innovative organisational thinking and practice.

07. Let'sCollab
BSBLDR812 Develop and cultivate collaborative partnerships and relationships

It's important to establish collaborative partnerships and relationships with business and industry stakeholders. This unit covers communicating to influence others, cultivating new and existing partnerships, establishing positive collaborative relationships, leading the establishment of a partnership program, and establishing reporting mechanisms.

08. Plan for Success
BSBOPS601 Develop and implement business plans

A business plan helps leaders achieve short- and long-term objectives. You will develop and monitor a business plan and respond to performance data. Learn how to consult with key stakeholders, review market requirements, research pricing options, develop objectives and analyse performance reports against planned objectives.

Generic Entry Requirements

You will be required to satisfy the below Entry Requirements in order to enrol. Depending on what course you are enrolling in, you may be required to satisfy further Entry Requirements specific to the course.

Academic Entry Requirement:

Students must provide evidence of successful completion of:

- Certificate IV or higher requires a minimum of Year 12 **OR** a minimum of a Certificate III level qualification or higher
- If there is no evidence of the above, the student must sit the Entrepreneur Language, Literacy and Numeracy (LLN) Test and achieve a satisfactory result

  Please note: Home country evidence is accepted and must be translated

English Entry Requirement:

Students must provide evidence of successful completion of:

- Upper Intermediate Certificate or higher
- Certificate IV level or higher qualification in Australia
- IELTS 5.5-6, FCE Grade B or C, CAE 160-179, TOEFL 72-94, TOEIC 400-485 (listening), 385-450 (reading)
- Entrepreneur Education English Test, achieving at least Upper Intermediate level

  Please note: All English evidence provided must be within a 2 year validity period. Either within two years before the application is made, or within two years of the visa grant

Course Resource Requirements:

The following resources are required to complete our courses:

- Computer Requirements - Students will require continual access to their own laptop computer during class and outside of class to meet distance education requirements

  Please note: Students are required to purchase these items at their own expense. Depending on the course you are enrolling in, you may be required to have specific resources.

CREDIT TRANSFER

You may be eligible for Credit Transfers if you hold the same unit(s) from another provider. To be eligible; you must present your certified qualification at enrolment stage, together with the completed 'Course Credit Form'. Once assessed, you will be notified of the outcome. Should your achieved units be equivalent, your CoE/course duration will be reduced according to the amount of time needed to complete the outstanding units.

ENTRY REQUIREMENTS

BSB60420 Advanced Diploma of Leadership and Management

CRICOS Course Code: 104999E

Academic Entry Requirement:

Students must provide evidence of successful completion of:

- Certificate IV or Diploma requires a minimum of Year 12 OR a minimum of a Certificate III level qualification or higher
- If there is no evidence of the above, the student must sit the Entrepreneur Language, Literacy and Numeracy (LLN) Test and achieve a satisfactory result
- Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions).

  Please note: Home country evidence is accepted and must be translated

Entry to this qualification is limited to those who:

- Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions)
  or
- Have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.

CALENDARS
+ TIMETABLES

Academic Calendar 2025

BSB50820 DIPLOMA OF PROJECT MANAGEMENT (58 WEEKS)

January

M	T	W	T	F	S	S
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6	7	8	9	10	11	12
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February

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July

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October

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November

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December

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22	23	24	25	26	27	28
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Legend:
- Holidays
- Supervised Study Week
- Public Holiday
- Preferred Start Date

Preferred Start Dates

You may commence any Monday. Students who do not start on a preferred start date will complete orientation and then commence class at the start of next unit.

Course Timetable 2025

DIPLOMA OF PROJECT MANAGEMENT - BSB50820

CLASS 2 & 3

Time	Monday	Thursday
8:00am - 11:45am	Workshop	Collaborate
11:45am - 12:15pm	Break	Break
12:15pm - 4:00pm	Collaborate	Collaborate

COURSE TERMINOLOGY

Workshop (teaching)

During this time your mentor will deliver planned training sessions which are aimed to give you the knowledge and skills required for the unit. Activities may include presentations, group work, interactive games or a range of other hands on and engaging experiences.

Collaborate (facilitated learning)

Your mentor will facilitate your learning during this time and provide guidance and assistance to complete assessment tasks that were introduced in the workshop sessions. You will work either collaboratively on projects and tasks, or complete independent research activities.

DISTANCE EDUCATION

Canvas (Learner Management System)

Canvas is your online learning portal. Within this platform, you will be able to access your course learning materials, assessment requirements, and marked submissions. You will also be able to communicate with your Mentor within this platform, outside of timetabled hours. The system is user friendly and will help keep you on track throughout your studies.

Academic Calendar 2025

BSB50420 DIPLOMA OF LEADERSHIP & MANAGEMENT (58 WEEKS)

January
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
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February
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March
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April
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May
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July
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August
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25	26	27	28	29	30	31

September
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October
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November
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December
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22	23	24	25	26	27	28
29	30	31				

Legend:
- Holidays
- Supervised Study Week
- Public Holiday
- Preferred Start Date

Preferred Start Dates
You may commence any Monday. Students who do not start on a preferred start date will complete orientation and then commence class at the start of next unit.

Course Timetable 2025

DIPLOMA OF LEADERSHIP AND MANAGEMENT - BSB50420

CLASS 2
Time	Monday	Tuesday	Thursday
8:00am - 11:45am	Collaborate		Collaborate
11:45am - 12:15pm			Break
12:15pm - 4:00pm		Workshop	Collaborate

CLASS 3
Time	Monday	Wednesday	Thursday
8:00am - 11:45am	Collaborate		Collaborate
11:45am - 12:15pm			Break
12:15pm - 4:00pm		Workshop	Collaborate

COURSE TERMINOLOGY

Workshop (teaching)
During this time your mentor will deliver planned training sessions which are aimed to give you the knowledge and skills required for the unit. Activities may include presentations, group work, interactive games or a range of other hands on and engaging experiences.

Collaborate (facilitated learning)
Your mentor will facilitate your learning during this time and provide guidance and assistance to complete assessment tasks that were introduced in the workshop sessions. You will work either collaboratively on projects and tasks, or complete independent research activities.

DISTANCE EDUCATION

Canvas (Learner Management System)
Canvas is your online learning portal. Within this platform, you will be able to access your course learning materials, assessment requirements, and marked submissions. You will also be able to communicate with your Mentor within this platform, outside of timetabled hours. The system is user friendly and will help keep you on track throughout your studies.

Academic Calendar 2025

BSB60420 ADVANCED DIPLOMA OF LEADERSHIP & MANAGEMENT (58 WEEKS)

January

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

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March

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April

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28	29	30				

May

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Legend:
- Holidays
- Supervised Study Week
- Public Holiday
- Preferred Start Date

Preferred Start Dates

You may commence any Monday. Students who do not start on a preferred start date will complete orientation and then commence class at the start of next unit.

Course Timetable 2025

ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT - BSB60420

CLASS 2

Time	Monday	Tuesday	Wednesday	Friday
8:00am - 11:45am	Collaborate		Collaborate	Workshop
11:45am - 12:15pm				
12:15pm - 4:00pm		Collaborate		

COURSE TERMINOLOGY

Workshop (teaching)

During this time your mentor will deliver planned training sessions which are aimed to give you the knowledge and skills required for the unit. Activities may include presentations, group work, interactive games or a range of other hands on and engaging experiences.

Collaborate (facilitated learning)

Your mentor will facilitate your learning during this time and provide guidance and assistance to complete assessment tasks that were introduced in the workshop sessions. You will work either collaboratively on projects and tasks, or complete independent research activities.

DISTANCE EDUCATION

Canvas (Learner Management System)

Canvas is your online learning portal. Within this platform, you will be able to access your course learning materials, assessment requirements, and marked submissions. You will also be able to communicate with your Mentor within this platform, outside of timetabled hours. The system is user friendly and will help keep you on track throughout your studies.

Academic Calendar 2025

BSB80120 GRADUATE DIPLOMA OF MANAGEMENT (LEARNING) (104 WEEKS)

January

M	T	W	T	F	S	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Legend:
- Holidays
- Supervised Study Week
- Public Holiday
- Preferred Start Date

Preferred Start Dates

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Course Timetable 2025

GRADUATE DIPLOMA OF MANAGEMENT (LEARNING) - BSB80120

CLASS 2

Time	Monday	Tuesday	Friday
8:00am - 11:45am	Collaborate	Collaborate	
11:45am - 12:15pm		Break	
12:15pm - 4:00pm		Collaborate	Workshop

CLASS 3

Time	Monday	Tuesday	Thursday
8:00am - 11:45am	Collaborate	Collaborate	
11:45am - 12:15pm		Break	
12:15pm - 4:00pm		Collaborate	Workshop

COURSE TERMINOLOGY

Workshop (teaching)

During this time your mentor will deliver planned training sessions which are aimed to give you the knowledge and skills required for the unit. Activities may include presentations, group work, interactive games or a range of other hands on and engaging experiences.

Collaborate (facilitated learning)

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DISTANCE EDUCATION

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